Joint Roundtable
City Council – Planning Commission

Cañon City Comprehensive Plan Kickoff – Wednesday, July 8, 2020
Roles and Responsibilities

The Project Team

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Project Principal

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Houseal Lavigne  
Project Management

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JR Engineering  
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Tetra Tech  
Sustainability & Resilience
HOUSEAL LAVIGNE

PLANNING | DESIGN | ECONOMICS

We are an innovation-based urban planning and design firm. We pride ourselves on creativity, collaboration, and delivery of quality. Our team approach is built on strong relationships, the exchange of ideas, and a commitment to the integration of technology. Our priorities are to do good, have fun, work hard, and provide responsive, visionary, and viable solutions to our clients and partners.

ALL SCALES

Over 350 Planning Studies throughout the Country, including Comprehensive Plans, Downtown Plans, Corridor Plans, and Redevelopment Plans

NATIONAL EXPERIENCE

National Experience includes Colorado, Alabama, Arkansas, California, Connecticut, Georgia, Kansas, Kentucky, Illinois, Indiana, Iowa, Massachusetts, Michigan, Minnesota, Missouri, Nebraska, Nevada, North Carolina, Ohio, Oklahoma, Pennsylvania, South Carolina, Tennessee, Virginia, Washington, Wisconsin

INNOVATIVE & FUN

We push ourselves constantly, challenging each other to find better approaches and results – and we have fun while we do it. There is an expression in our office – we take our work very seriously, but we don’t take ourselves too seriously.
Scope of Work and Planning Process – 9 Steps

1a: Staff Kick-off Meeting and City Tour
1b: Joint Planning Commission/City Council Meeting
Scope of Work and Planning Process

Step 1: Project Initiation

Step 2: Existing Conditions Analysis

Step 3: Community Engagement

2a: Relevant Studies, Plans, Reports, and Initiatives
2b: Demographics and Market Overview
2c: Existing Land Use and Development
2d: Current Zoning
2e: Transportation and Mobility
2f: Community Facilities & Infrastructure
2g: Cultural and Historic Resources
2h: Natural Resources, Environmental Features, Open Space
2i: Existing Conditions Analysis Report
2j: Joint PC/CC and City Staff Meeting
Scope of Work and Planning Process

Step 1: Project Initiation

Step 2: Existing Conditions Analysis

Step 3: Community Engagement

3a: Branding and Collateral
3b: Interactive Project Website
3c: Online Community Questionnaire
3d: map.social
3e: Business Focus Group/Workshop
3f: Key Person Interviews/Focus Group Discussions
3g: DIY Workshop Kits
3h: Community Visioning Charrette
Scope of Work and Planning Process

4a: Vision Statement
4b: Goals, Objectives, and Policies
4c: Comprehensive Plan Framework
4d: Joint PC/CC Meeting
Scope of Work and Planning Process

5a: Preliminary Comprehensive Plan Core Elements
5b: Joint PC/CC Meeting (public comment invited)
Scope of Work and Planning Process

6a: Draft Implementation Strategy and Action Framework

6b: Joint PC/CC Meeting
Scope of Work and Planning Process

7a: Prepare Draft Comprehensive Plan
7b: Joint PC/CC Meeting
7c: Community Open House
7d: Final Draft Comprehensive Plan to Planning Council (Public Hearing)
7e: Final Comprehensive Plan to City Council (Adoption)
7f: Preparation of Web-Based Plan
Scope of Work and Planning Process

8a: Additional Code-Focused Stakeholder Interviews
8b: Code Diagnostic Report
8c: Outline of Code Changes and Organization
8d: Joint PC/CC Meeting
Scope of Work and Planning Process

9a: District Standards and Uses; Uses Permitted by Special Review (staff & City Attorney review)

9b: Development and Design Standards (parking, signage, landscaping, etc.) (staff & City Attorney review)

9c: Joint PC/CC Meeting

9d: Administration & Enforcement; Procedures; Definitions; Planned Developments (staff & City Attorney review)
Scope of Work and Planning Process

9e: Staff & City Attorney Review Meeting (via teleconference)
9f: Joint PC/CC Meeting
9g: Draft Codes and Map
9h: Planning Commission - Public Hearing
9i: City Council Adoption
9j: Preparation for Online Publication

Step 7: Draft Plan and Final Plan Adoption
Step 8: Initial Code Assessment & Outline of Code Changes
Step 9: Draft and Final Development Code Changes
Project Schedule and Upcoming Events

One-year timeline – completion June 2021

Upcoming Events:

• Business Focus Group/Workshop

• Key Person Interviews/Focus Group Discussions

• Community Visioning Charrette
Workshop Session/Exercise

1. Identify five top (5) issues or concerns facing Cañon City.
Workshop Session/Exercise

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2. List, in order of importance, the three (3) most important issues discussed thus far.
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2. List, in order of importance, the three (3) most important issues discussed thus far.

3. Identify three (3) specific projects or actions that you would like to see undertaken to improve Cañon City.
Workshop Session/Exercise

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2. List, in order of importance, the three (3) most important issues discussed thus far.

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4. What are the primary strengths and assets of Cañon City?
Next Steps

• Online Engagement
  • Push to engage residents online through the project website:
    PictureCanonCity2040.com

• In-Person Engagement

• Existing Conditions Analysis Report
  • Field reconnaissance, data gathering, interviews, and engagement
  • To be developed by the Project Team in the coming months